

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 9:30 A.M.  
MONDAY, JUNE 1, 2015**

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The Bradford County Board of County Commissioners convened in a regular meeting on Monday, June 1, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis and Commissioner Riddick.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Dean Bennett, Facility Maintenance Director; Allen Parrish, Emergency Medical Services Director; Randy Andrews, Zoning Director; Mark Crawford, Press; Brian Johns, Emergency Management Director; Kelly Canady, Community Development Director; Benny Jackson, Solid Waste Director; Tim Wilson, CED; Robert Perone, Library Director; Capt. Smith, Capt. Thompson; and Capt. Starling.

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**CALL TO ORDER:** Chairman Chandler called the meeting to order at 9:33 a.m.

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**PUBLIC COMMENTS:** None.

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**CONSENT AGENDA:**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 05-04-15**
- B. CONSIDER APPROVAL OF PROCARE STRYKER AGREEMENT (Annual EMS Stretcher Maintenance Agreement) - TOTAL \$4,235 (Increase of \$10.00 from last year)**
- C. CONSIDER APPROVAL OF ANNUAL TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH FDOT FOR FY2015**
- D. PROCLAMATION--DECLARING THE MONTH OF MAY AS CIVILITY MONTH**
- E. CONSIDER APPROVAL OF MAINTENANCE AGREEMENT WITH DIEBOLD FOR FOUR (4) INSULATED VAULT DOORS WITH COMBINATION LOCKS - Contract Total \$664 (\$13 Increase from last year)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Consent Agenda in its entirety.*

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**PAYMENT OF BILLS--CHAIRMAN CHANDLER:**

Chairman Chandler advised that he has reviewed the bills and recommends them for payment.

*Commissioner Lewis moved, seconded by Commissioner Thompson, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

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**MERIDIAN SERVICE PRESENTATION FOR FY2015 AND BUDGET REQUEST FOR FY2015-2016--DR. STEVE PITTMAN, EXECUTIVE VICE-PRESIDENT AND CHIEF OPERATING OFFICER:**

Chairman Chandler recognized Dr. Pittman, who presented the [FY2015 Annual Report and request for matching funds for FY2016](#). Dr. Pittman advised that they are requesting an increase to help defray some of the costs of inflation. Bradford County residents use Meridian's services at a rate on par with the percentage of the population. The funds from Bradford County help cover the costs of providing services for those needing indigent care. The funds provided by the State do not cover the costs. Meridian appreciates the Commission's continued support.

Chairman Chandler commented on the funding levels and shortfalls. Meridian does an excellent job with the resources they have. He would like to see the County continue to help them at the highest level possible.

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**PRESENTATION BY CAREERSOURCE NORTH CENTRAL FLORIDA (CSNCFL)--KIM TESCH-VAUGHT, EXECUTIVE DIRECTOR:**

Chairman Chandler recognized Ms. Tesch-Vaught, who presented [the following items](#) for consideration:

**A. CONSIDER APPROVAL OF APPLICATION TO REQUEST INITIAL DESIGNATION AND CONTINUATION OF EXISTING CHARTER OF THE REGIONAL WORKFORCE BOARD FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2017**

*Commissioner Lewis moved, seconded by Commissioner Riddick, and **carried 5-0, to approve the application as presented.***

**B. CONSIDER APPROVAL OF FY2015-2016 PRELIMINARY BUDGET**

*Commissioner Sellars moved, seconded by Commissioner Riddick, and **carried 5-0, to approve the FY15-16 Preliminary Budget as presented.***

**C. REQUEST PERMISSION TO CERTIFY AND APPROVE ONE-STOP OPERATOR**

Ms. Tesch-Vaught advised that through a competitive procurement process, Dynamic Workforce Solutions was selected as the new One Stop Operator.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the certification of Dynamic Workforce Solutions as the One-Stop Operator.*

**D. REQUEST PERMISSION TO CERTIFY CSNCFL AS A FISCAL AGENT**

Ms. Tesch-Vaught advised that through a competitive procurement process, Focus Management Solutions was selected as the CSNCFL Fiscal Agent.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to approve the certification of Focus Management Solutions as the CSNCFL Fiscal Agent.*

Ms. Tesch-Vaught introduced Mr. Robert Woody, the new Director of Community and Business Development for Alachua and Bradford County.

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**CONSIDER APPROVAL OF ROAD MEMORIAL AWARD--COMMISSIONER THOMPSON**

- **N.W. CR233 - Dedicated to Leaton Morgan, Sr.**

*Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the [Road Memorial Award](#) as presented.*

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

**A. RESOLUTION--APPROVING THE LOCAL HOUSING ASSISTANCE PLAN (LHAP)**

Mr. Sexton announced that there were some minor primarily textual amendments to the LHAP, which have been approved by the Advisory Board and require approval by the Commission. Mr. Sexton presented the resolution for consideration and read the title into the record.

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-10.](#))*

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**SHERIFF REPORTS--GORDON SMITH:** Capt. Smith advised that the Sheriff sends his apologies; he was on his way over to the meeting and was held up by the state attorney.

**CLERK REPORTS--RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

**A. REQUEST PERMISSION TO ACCEPT AN AWARD ON A 2015-2016 HAZARD ANALYSIS CONTRACT--BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR**

Mr. Johns requested permission to accept an award on a 2015-2016 Hazard Analysis grant in the amount of \$1,389.

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to accept the award as presented.* (The Hazard Analysis Contract is on file in the Office of Emergency Management.)

**B. CONSIDER APPROVAL OF CHANGE ORDER NO. 2 ON FILE 2014-03-S; CONTRACT INCREASE NOT TO EXCEED \$3,832.35 (New Contract Total not to Exceed \$26,181.35)--KELLY CANADY, COMMUNITY DEVELOPMENT DIRECTOR**

Ms. Canady presented the Change Order for consideration. There were actually two proposals for this project. She is requesting an approval of a Change Order not to exceed \$3,711.60

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Change Order as presented.*

**C. APPOINT/RECOMMEND TWO (2) MEMBERS TO THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL ORIGINAL TOURISM TASK FORCE**

Ms. Rhoden advised that as a member of the [Original Tourism Task Force](#), Bradford County is eligible to appoint two (2) members to serve on the Task Force.

After brief discussion, Chairman Chandler recommended re-scheduling this item for the mid-month meeting in June, and asked the Commissioners to relay any nominees to Ms. Rhoden.

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**COMMISSIONERS' COMMENTS:**

**Commissioner Thompson commented on the following:**

- Thanked the Board for approving the Road Memorial for the Morgan Family.
- Commended the Road Department for a great job on 38th.

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**CHAIRMAN COMMENTS--ROSS CHANDLER:**

- Asked the Board to consider increasing the EMS write-offs to clear them off the books in a timelier manner. (There was a consensus to increase the write-off amounts.) Mr. Sexton advised that the write-offs would continue to come before the Commission for approval.
- For informational purposes, Chairman Chandler advised of his attendance at the FAC Convention for three days; Mr. Carter will attend for one day for a County Manager's Roundtable.

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**ADJOURN:**

*Commissioner Sellars moved to adjourn the meeting, seconded by Commissioner Lewis. There being no further business, the meeting adjourned at 9:50 a.m.*

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**ROSS CHANDLER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of \_\_\_\_\_.**